

# Avalon History Center Director's Report – May 2016

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	# Visitors On-site	# Reached Digitally	# Objects Catalogued	# Objects Digitized
May 2015	56	5,882	40	34
May 2016	58	8,639	6	47

## Administration

- Building/space improvements:
  - Benches arrived.
  - Irrigation lines run to backyard; landscaping completed.
  - Survey kiosk set up.
- Filed paperwork for/oriented Program Assistant and School Programs Intern.

## Marketing & PR

- Continued developing marketing materials with Seven Mile Publishing.
- Brochures & flyers distributed throughout town.
- “Site of Avalon Pier” plaque installed.

## Programs & Outreach

- Program Committee met to discuss summer programs.
- Day Camp materials developed and provided to schools.
- Assisted with implementation of Historical Society photo contest.
- Set up meetings with school staff for School Programs intern.
- Accepted 3<sup>rd</sup> graders’ Presidents project for display over the summer; 3<sup>rd</sup> grade class visited to view projects and photo contest entries, toured the museum.
- Participated in Memorial Day ceremony.

## Collections

- Installed 1940s exhibit.
- Wells painting returned and hung.
- Collections Committee recommends acceptance of the following objects:
  - Al Brannen via Bruce Tell: three photographs
  - Ed Palmer: 1953 Yacht Club photo
  - Margo Locke: "Read" poster
  - Carol MacFeat: seasonal beach tags, 2014 and 2015
  - AFPL:
    - The Bluebook 5th Edition, 2011-2012
    - Seven Mile Guidebook, summer 2010

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## Capital Projects Update

<u>Project name</u>	<u>Budget</u>	<u>Component</u>	<u>Vendor</u>	<u>Status</u>	<u>Costs</u>
Improve Outdoor Interpretive Space	\$25,000	Furnishings for Cottage	TBD	Still seeking quotes	TBD
		Gas light restoration	Adam Jenkins	Scheduled for June	\$5,951
		Bench replacement	Blu Fish	Received; in payment process	\$2,697.60
		Landscaping	Cape Shore Landscaping	Completed; waiting for invoice.	\$4,800
		Sprinkler system	Public Works	Completed; waiting for invoice.	TBD
		Lighting	Public Works	Waiting on quote	TBD
		Gazebo	Robert Ditzler	Completed; waiting for invoice.	\$400
		Signage	7 Mile Publishing	Estimate only, will vary by size	\$500
		Brick walkway	Gibraltar	Proceeding	\$1,500
Project total:					TBD
Re-Fit 39 <sup>th</sup> St Tennis Building	\$20,000	Met with Borough to discuss components.	TBD	To be discussed in Buildings & Grounds	
		Project total:			
Water Heater & Compressor Replacement	\$10,000	Water heater replacement	Ct House Plumbing	Completed	\$2,320.25
		Fire suppression system compressor replacement	Communale	Completed	\$1,550
		Project total:			
Survey Kiosk	\$6,000	iPad Air 2 16 GB x 2	PCMG	Received, paid	\$798
		Stand x 2	PCMG	Received, paid	\$838.48
		Shipping	PCMG	Paid	\$38.63
		Signage	7 Mile Publishing	Completed; waiting for invoice	\$40
		Project total:			
Planning for 26 <sup>th</sup> St School	\$20,000	Assessment: probes, schematic plans, cost estimates.	LWDMMR architects (Lindemon)	Preliminary work completed; to be discussed in Buildings & Grounds. In payment process.	\$3,900
		Project total:			