

Avalon Free Public Library Director's Report – June, 2016

Outreach

Open House – On June 18, the library sponsored an open house coordinated by 7-Mile Publishing. The History Center was also represented. During the 4 hours of the festivities various resources and services were on display. The History Center was also represented. According to our new door counter, 1088 people came into the library. 101 people took the survey, and 35 new library cards were created. The patron type for those cards is as follows:

- Residents - 2
- Non-Resident – 24
- County – 7
- Seasonal -2

Personnel

Seasonal Staff Augmentation – A third seasonal computer aid was finally staff by Rachel Siegel who is a recent graduate of the University of Massachusetts at Amherst.

Permanent Part-Time Library Assistant out for 2 weeks – Harriet Norcross, recently hired as a permanent part-time library assistant, is recovering from an injury (which occurred at home), and will be out for at least 2 weeks.

Story Time Assistant Convalescing - Michele Yakopicic, who does story time, is convalescing from surgery, and is expected back on July 14. Michele has been out for approximately 2 weeks. The library director has filled in for her.

Staff attends ALA Conference in Orlando – Shannon Nagle and Michele Devine attend the annual ALA conference in Orlando (June 23-28)

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Proj #	Project Name	Budget	Vendor	Status	Componets	Costs
1602	Children's Room Shelves	\$25,000	Public Works	Completed.	Total	\$50.00
1604	Renovated Foyer and Children's Area	\$40,000	Janice Davis?	Pending board approval	TBD	TBD
			Blufish	Quote for furniture. Waiting for window treatment and table conversion quote	Furniture Window treatment Legs & misc for table conversion	\$5600.00 TBD TBD
		Total				
1606	Network Upgrades	\$15,040		Completed	Total	\$13,735.39
1608	Furniture Accomodation and Shelving	\$1,580	Library Interiors	Completed	SH-3610 Steel Shelf 35 1/4" L x 9 7/8" D with brackets to match and intermember with existing stacks.	\$1070.00
			Staples	Completed.	Sit / Stand Desk attachment (arrived)	\$399.00
		Total				
1612	Copier& Coin Kiosk	\$16,000		Completed		\$4855.00
1614	Digital Signage	\$2000		Completed		\$1753.70
Replacement	Door Counter	\$1,929.95	SenSource	Installed – Currently Testing	ClearCount 3d Video-Based IP People Counter, Installation, hardware and software	\$1,929.95